## EMPLOYMENT APPLICATION FORM

Please attach recent passport size photograph

**Full Name (As per the 10th class mark sheet)**

|  |  |  |
| --- | --- | --- |
| Former Name (s) / Maiden Name (if Applicable): | | |
| Father’s / Husband’s Name: | | |
| Marital Status:  Married / Single | Religion: | Gender: 🞏 Male 🞏 Female |
| Date of birth (MM/DD/YY as per the 10th class mark sheet): | | |
| Permanent Address: | | |
| Correspondence Address: | | |
| Personal E-mail ID: | | |
| Mobile Contact Number: Home Contact Number: | | |
| Nationality: Passport No: Place of Issue: Date of Issue : Date of Expiry: | | |
| Has your visa ever been rejected?  (If Yes please tell us)  When: For which country: Reason: | | |
| Do you have any valid visa?  (If yes, please tell us)  Visa Type: For which country: Valid till: | | |
| City and Country of Birth: | | |

FAMILY PARTICULARS (Parents, Spouse, Children, Siblings)

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Date of Birth | Relationship to the Applicant | Occupation, Name of Employer / School |
|  |  |  |  |

Please fill in the following details regarding your work experience. Start with your current job and end with your first job. Please mention reasons for breaks in career if any.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name, Address & Contact No of Employer** | **Period (MM/DD/YY)**  **From To** | | **Immediate Supervisor & Department** | **Employee ID, Designation and Nature of Responsibilities** | **CTC (per annum)** | **Reason for leaving** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

##### Please provide details regarding your skills training/ certification

|  |  |  |
| --- | --- | --- |
| **Skills Training Received** | **Duration** | **Certification Available (Y/N)** |
|  |  |  |
|  |  |  |
|  |  |  |

**Please provide details regarding your academic qualifications:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Degree(s)** | **Institution (School/ College/ University) and Address** | Period  mm/dd/yy  **From – To** | **Certificate/ Degree/ Diploma** | **Area of Specialization/ Major Subjects** | **% Marks/ CGPA** | **Enrollment No & Roll No** | **Regular / Distance Learning** |
| **Post Graduate Degree(s)** |  |  |  |  |  |  |  |
| **Bachelor Degree (s)** |  |  |  |  |  |  |  |
| **HSC/ Pre-university** |  |  |  |  |  |  |  |
| **SSC/ 10th equivalent** |  |  |  |  |  |  |  |
| **Other(s)** |  |  |  |  |  |  |  |

**Please state reasons for break, if any**

Please provide references:

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Reference 1**  **(From your current Employer ONLY)** | **Reference 2**  **(Someone you have worked with in the past, preferably your reporting officer)** | **Reference 3**  **(Personal)** |
| **Name** |  |  |  |
| **Designation** |  |  |  |
| **Organization** |  |  |  |
| **Relationship** |  |  |  |
| **Address, Telephone & email** |  |  |  |

**Please answer the following in the space provided below**

|  |
| --- |
| Are you currently under service agreement with your existing employer? (Y / N) |
| What is the notice period with your current employer? Days/ Months |
| What is your expectation in terms of compensation per annum? Rs. per annum |
| Are you willing to travel/ relocate as may be required by the organization? (Y / N) |
| Have you suffered from any major health problem(s) in the past 5 years? Please give details. |
| Major social, leisure and sporting activities and achievements, including positions of responsibility held, if any: |
| Do you have all credentials in place of your past employer as stated in the resume and you can furnish the same, if asked for? Eg.: Experience letters, Education Certificates, Salary slips etc. |
| Have you been a member / office bearer of any union / association anytime? |
| Have you ever been convicted in the past or undergoing any court trial? if yes, share details. |
| Were you asked to resign / terminated from the services anytime in your total work experience? |
| Any additional information that you would like to provide that could be relevant to your application. |
| Do you know any current employees at AgreeYa Solutions? If yes, please provide their names below with their respective function and designation and your relationship with them: |
| Do you have any relatives working for AgreeYa Solutions? If yes, please mention the following:  Name of employee: Relationship:  Department Designation: |
| Have you previously applied to AgreeYa Solutions? (Yes / No)  If yes, position applied for and date/month of interview: |

If employed by AgreeYa Solutions, I agree to provide copies of mark sheets and relevant certificates. I understand that employment with AgreeYa Solutions is contingent upon several factors, including satisfactory information from a reference check

All representations made by me in this data sheet are true and correct to the best of my knowledge and belief, and I have not knowingly omitted any related information of an adverse nature. Inaccurate information may make me ineligible for employment.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant’s Signature & Date